



Campus UIL Academic Coaching Duties

- Maintain a minimum of 10 students per event.
- Meet with team for regularly scheduled practices (this is a mandatory requirement). Documentation will be required. A log of hours coached with a list of student names attached must be turned in.
- Decide on materials needed and give the UIL campus coordinator a written list of supplies and orders for materials as needed.
- Sign up students for meets and give lists to campus coordinator in a timely manner in order to meet entry deadlines.
- Make students aware of rules (See Disciplinary Action Plan for Academic Competition and Responsibilities of the Academic Competitor).
- Collect from each student an emergency health card, permission slip, student contract, and parent contract. (This information will be necessary for every meet.)
- Tournaments:
 - **Work at all tournaments hosted locally and help to grade/judge different events at all district UIL invitational meets**
 - **Ride the school bus with students to all tournaments**
 - **Each UIL coach is responsible for his/her team from the time they arrive on your respective campus to board the bus until they are picked up by their parents after the meet**
 - **If you cannot attend the meet, then your team should not attend either**
 - **Family emergencies and illnesses happen occasionally, but not every**

Saturday

Initials_____



- **Meet required student entry (6) for district meet.**
- Return all materials to UIL campus coordinator at end of coaching term.
- **Attend all invitational meets hosted by MCISD. Remain until the end of the awards ceremony, if scheduled.**
- Sign in and out with sponsor in charge at every tournament you attend.
- Follow all UIL rules.
- Sign the Professional Acknowledgement form which is a one-time requirement made by UIL. Give signed form to UIL campus coordinator. Retain a copy for yourself.

UIL Academic Coach Agreement

I understand the duties assigned to me as a UIL academic coach. I will meet the requirements as outlined in the coaching duties. I understand that I will be paid \$25/hour for UIL tutorials only when a **minimum** of 7 to 10 students are in attendance and \$50 per UIL meet for a maximum of \$200/annually for attending meets.

UIL Academic Coach _____

UIL Campus Coordinator _____

Principal's Signature _____

Date _____